

**CWSL PETITION TO THE VICE DEAN FOR ACADEMIC & STUDENT AFFAIRS
TO VISIT OR TAKE GRADUATE SCHOOL COURSES**

Student Name (print) _____

7-Digit Identification Number: _____

CWSL E-mail: _____ @law.cwsl.edu

Cell/Telephone # _____

Address _____

City, State, Zip _____

Student Signature _____ Date _____

<p>APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DATE _____ BY _____</p> <p align="center">DISTRIBUTION:</p> <p><input type="checkbox"/> original to Registrar</p> <p><input type="checkbox"/> copy to Admissions Office</p> <p><input type="checkbox"/> copy to Business Office</p> <p><input type="checkbox"/> copy to Dean of Students</p> <p><input type="checkbox"/> copy to Financial Aid</p> <p><input type="checkbox"/> copy to Student</p> <p align="right">3/20</p>

Check the appropriate box below **after reading the applicable Academic and Tuition Policies on the reverse of this sheet.** Submit this petition to the Vice Dean for Academic & Student Affairs. You may be contacted by phone or email to provide additional information. You will be notified by e-mail regarding any action taken by the Vice Dean for Academic & Student Affairs. **NOTE: The petitioning student must have a cumulative G.P.A. of 2.72 or better.**

- Visit another A.B.A. approved law school during the (circle one) Fall/Spring/Summer 20__ Trimester and **take not more than 8 units** for transfer back to California Western.* You must attach course description(s). Note that units with grades of "C -" and below will not transfer. **The petitioning student must have a cumulative G.P.A. of 2.72 or better. See §9.03 on the back of this form for approval criteria.** Normally, no more than 8 units total can be transferred from other law schools during the student's law school career. See §§2.02 and 9.03 of the Academic Policies. **See reverse for Tuition Policies.**
- Visit another A.B.A. approved law school during the (circle one) Fall/Spring/Summer 20__ Trimester and **take more than 8 units** for transfer back to California Western.* You must attach course description(s). Units with grades of "C -" and below will not transfer. See §§ 2.02 and 9.03 of the Academic Policies listed on the back of this form.
- Take **graduate level courses** during the (circle one) Fall/Spring/Summer 20__ at a university for transfer credit towards my law degree. Credit can be given only for courses taken after completion of the student's first year of law school. You must attach course description(s). Units with **grades below "B -" will not transfer.** See §1.02 of the Academic Policies. NOTE: A separate, additional form is required for enrollment in graduate courses at San Diego State University (see Registrar to obtain that form).

Give additional facts and data in support of your petition. Attach extra sheets if you need more space.

I plan to enroll in an asynchronous distance education course during the same term as the study abroad course. Fill out and attach the Distance Education Course Petition. *Students enrolled in a synchronous distance education course may not enroll in another class or other academic program at a time that conflicts with the distance education course.*

School/Program: _____ Study Abroad? Yes No

Units Requested: _____ Course Title(s): _____

Reason: _____

§1.01 GENERAL REQUIREMENTS

To be eligible for conferral of the Juris Doctor degree, a student must complete the following requirements: ...

2. Studied in residence at an accredited law school for not less than six trimesters or the equivalent thereof. This is an American Bar Association requirement.

3. Attendance during the final trimester must be in residence at California Western and a minimum of 45 of the credits earned toward the degree must have been earned in residence at California Western. ...

8. Completion of all degree requirements no later than the fifth anniversary of the student's first date of matriculation if a full-time student or no later than the sixth anniversary of the student's first date of matriculation if a part-time student. (See Section 7.60.)

§1.02 CREDIT FOR NON-CLASSROOM ACTIVITIES AND NON-LAW SCHOOL COURSES

Subject to a maximum of 18 credits, credit for non-classroom activities and non-law school courses may be earned as follows:

2. Non-law School Courses. The maximum under this subsection is 12 credits. A student may receive a maximum of 12 credits for non-law school courses taken at UCSD or SDSU or any other school with which California Western has an affiliation agreement under the following conditions: (a) courses must be taken after completion of the first year of law school; (b) courses must be approved in advance by the Vice Dean for Academic & Student Affairs; (c) the Vice Dean for Academic & Student Affairs will approve only graduate level courses; (d) the student has the burden of demonstrating to the Vice Dean for Academic & Student Affairs that the proposed course is educationally sound and warrants law school academic credit; (e) credit will be granted only for courses in which the student received a grade of B minus or better; and (f) courses are transferred to California Western on a credit only basis; grades earned are not transferred. Petitions to take courses at other institutions will be considered by the Vice Dean for Academic & Student Affairs but will only be granted in exceptional circumstances. See Sections 2.02 and 9.03 for requirements and restrictions regarding courses taken at other law schools. All credits taken under this subsection shall count toward 18 credit maximum established by this section.

§2.02 COURSES TAKEN AT OTHER LAW SCHOOLS

Courses taken at another law school, whether taken by transfer students or by enrolled students visiting another law school under Section 9.03, are transferred to California Western on a credit only basis; grades earned in such courses are not transferred to California Western. No credit will be given toward satisfaction of California Western degree requirements for any course taken at another law school in which the grade received was below a C (i.e., credits of C-and below do not transfer). Where a student has not received a grade of C or better for a course taken at another law school, but has not failed such a course, the following shall apply: (1) the course need not be repeated; (2) such courses will not be shown on the student's transcript; (3) such course units will not count toward the 90-unit requirement for graduation; and (4) such units would, however, count toward satisfaction of the residency requirement. California Western may grant a transfer student academic credit up to the equivalent of three trimesters for courses previously completed at an AALS member law school, and up to the equivalent of two trimesters for courses previously completed at an ABA approved law school not a member of the AALS. For policies governing credit for non-law school courses, see Section 1.03(B).

9.03 LEAVE TO VISIT ANOTHER LAW SCHOOL

A student is admitted to California Western Law School with the expectation that he/she will be in attendance for six trimesters.

A student who desires to graduate from California Western School of Law using credit earned at another law school must petition the Vice Dean for Academic & Student Affairs in advance for permission to visit. Such permission will be granted only to visit another American Bar Association (ABA) accredited law school. In the case of petitions to attend a foreign study or overseas program of an ABA accredited school, the foreign study or overseas program must also be ABA approved.

Permission to attend another law school may be granted upon a showing of need or pursuant to an established program of California Western. The petitioning student must have a cumulative G.P.A. of 2.72 or better. The maximum units a student is allowed to transfer from other law schools under this provision is 8 units.

Permission to attend another law school for more than 8 units may be granted only in extraordinary circumstances, or pursuant to an established program of California Western. The Vice Dean for Academic & Student Affairs has established the following criteria for the purpose of considering petitions to visit and transfer a total of more than 8 units from other law schools:

1. The petitioning student must have a cumulative G.P.A. of 2.72 or better.
2. Attendance at another law school must be pursuant to an established program of California Western or there must be extraordinary circumstances for granting the petition. (Financial need and work opportunities are not considered "extraordinary circumstances" for purposes of this rule.)
3. A student's final trimester must be in residence at California Western (See Section 1.01(3).)

Any student who is receiving his/her degree from California Western must meet the academic requirements of California Western.

See Sections 2.02 and 3.01 for requirements and limitations for courses taken at other schools.