

**REQUEST FOR FORM LETTER
OFFICE OF THE REGISTRAR
CALIFORNIA WESTERN SCHOOL OF LAW**

STUDENT INFORMATION (*Please print*):

Name: _____ ID # or Last 4 digits of SSN: _____

Date: _____

Student Signature (Required)

INSTRUCTIONS FOR THIS REQUEST

- Letter of Good Standing (enrollment status & class year)
- Dean's Letter of Good Standing (enrollment status & class year) **Transfers Only**
Letter Fee: \$5.00. Credit cards not accepted.
- Enrollment Verification Form (enrollment dates, division status, graduation date)
- Letter of Good Standing – Visit another School (currently enrolled, class year, program & units, will accept credit.) **If you are planning to visit another school you must receive prior approval from the Vice Dean's Office.**
- Other: _____
- Will Pick Up Mail

SEND LETTER(S) TO: (Please print full name and address. Use one form for each addressee.)

Name

Organization

Address

City, State, Zip Code

- Please allow 2 to 3 business days for processing.
- Letters will not be issued for anyone whose financial obligations to CWSL have not been met.

OFFICE USE ONLY	
Amount Paid: _____	Received By: _____
Processed By: _____	Date: _____