

**CWSL PETITION TO
THE VICE DEAN FOR ACADEMIC AFFAIRS OR VICE PRESIDENT OF STUDENT LIFE
TO VISIT OR TAKE GRADUATE SCHOOL COURSES**

Student Name (print) _____

7-Digit Identification Number: _____

CWSL E-mail: _____ @law.cwsl.edu

Cell/Telephone # _____

Address _____

City, State, Zip _____

Student Signature _____ Date _____

APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO DATE _____ BY _____ <p style="text-align: center;">DISTRIBUTION:</p> <input type="checkbox"/> original to Registrar <input type="checkbox"/> copy to Admissions Office <input type="checkbox"/> copy to Business Office <input type="checkbox"/> copy to Dean of Students <input type="checkbox"/> copy to Financial Aid <input type="checkbox"/> copy to Student
5/16

Check the appropriate box below **after reading the applicable Academic and Tuition Policies on the reverse of this sheet.** Submit this petition to the Vice Dean for Academic Affairs or Vice President of Student Life. You may be contacted by phone to provide additional information. You will be notified by e-mail regarding any action taken by the Vice Dean for Academic Affairs or Vice President of Student Life.

- Visit another A.B.A. approved law school during the (circle one) Fall/Spring/Summer 20__ Trimester and **take not more than 8 units** for transfer back to California Western.* You must attach course description(s). Note that units with **grades of "C -" and below will not transfer.** Petitions will be granted upon a showing of need. Normally, no more than 8 units total can be transferred from other law schools during the student's law school career. See Sections 2.02 and 9.03 of the Academic Policies. **See reverse for Tuition Policies.**

*The American Bar Association requires completion of at least six **full-time** trimesters of law school residency. **This requirement cannot be waived.** See §1.02 of the Academic Policies and/or the Vice Dean or Vice President of Student Life if you have any questions concerning the A.B.A. residency requirement.

- Visit another A.B.A. approved law school during the (circle one) Fall/Spring/Summer 20__ Trimester and **take more than 8 units** for transfer back to California Western.* You must attach course description(s). Units with **grades of "C -" and below will not transfer.** These petitions will be granted only in **extreme circumstances** and not for a student's final trimester. See Sections 2.02 and 9.03 of the Academic Policies.
- Take **graduate level courses** during the (circle one) Fall/Spring/Summer 20__ at a university for transfer credit towards my law degree. Credit can be given only for courses taken after completion of the student's first year of law school. You must attach course description(s). Units with **grades below "B -" will not transfer.** See §1.03 of the Academic Policies. NOTE: A separate, additional form is required for enrollment in graduate courses at San Diego State University (see Registrar to obtain that form).

Give additional facts and data in support of your petition. Attach extra sheets if you need more space.

School/Program: _____ Study Abroad? Yes No

Units Requested: _____ Course Title(s): _____

Reason: _____

§1.01 GENERAL REQUIREMENTS

To be eligible for conferral of the Juris Doctor degree, a student must complete the following requirements: ...

2. Studied in residence at an accredited law school for not less than six trimesters or the equivalent thereof. This is an American Bar Association requirement. (See Section 1.02.) ...

3. Attendance during the final trimester must be in residence at California Western and a minimum of 45 of the credits earned toward the degree must have been earned in residence at California Western. ...

8. Completion of all degree requirements no later than the fifth anniversary of the student's first date of matriculation if a full-time student or no later than the sixth anniversary of the student's first date of matriculation if a part-time student.. (See Section 7.60.)

§1.02 RESIDENCE REQUIREMENT

A student must study for not fewer than three academic years (six trimesters) in residence at this or some other American Bar Association accredited law school. Under the ABA standards, an academic year is defined as no fewer than 130 class days, i.e., 65 class days a trimester. Six trimesters of 65 class days each constitute the three required academic years. Thus, under the trimester system, a student can graduate in two calendar years by completing three trimesters (one and one-half academic years) per calendar year. Summer sessions at other law schools cannot be used to accelerate graduation since those summer sessions are not normally 65 class days in length. However, prorata residence credit may be obtained, allowing students to carry a lighter unit load in subsequent trimesters at CWSL. Residence credit is determined by whether the student is enrolled in the full-time or part-time division. For policies governing changing divisions, see Section 3.01. Questions about residence requirements should be directed to the Vice Dean for Academic Affairs or Vice President of Student Life.

§1.03 CREDIT FOR NON-CLASSROOM ACTIVITIES AND NON-LAW SCHOOL COURSES

Subject to a maximum of 18 credits, credit for non-classroom activities and non-law school courses may be earned as follows:

2. Non-law School Courses. The maximum under this subsection is 12 credits. A student may receive a maximum of 12 credits for non-law school courses taken at UCSD or SDSU or any other school with which California Western has an affiliation agreement under the following conditions: (a) courses must be taken after completion of the first year of law school; (b) courses must be approved in advance by the Vice Dean for Academic Affairs or the Vice President of Student Life; (c) the Vice Dean for Academic Affairs or Vice President of Student Life will approve only graduate level courses; (d) the student has the burden of demonstrating to the Vice Dean for Academic Affairs or Vice President of Student Life that the proposed course is educationally sound and warrants law school academic credit; (e) credit will be granted only for courses in which the student received a grade of B minus or better; and (f) courses are transferred to California Western on a credit only basis; grades earned are not transferred. Petitions to take courses at other institutions will be considered by the Vice Dean for Academic Affairs or Vice President of Student Life but will only be granted in exceptional circumstances. See Sections 2.02 and 9.03 for requirements and restrictions regarding courses taken at other law schools. All credits taken under this subsection shall count toward 18 credit maximum established by this section.

§2.02 COURSES TAKEN AT OTHER LAW SCHOOLS

Courses taken at another law school, whether taken by transfer students or by enrolled students visiting another law school under Section 9.03, are transferred to California Western on a credit only basis; grades earned in such courses are not transferred to California Western. No credit will be given toward satisfaction of California Western degree requirements for any course taken at another law school in which the grade received was below a C (i.e., credits of C- and below do not transfer). Where a student has not received a grade of C or better for a course taken at another law school, but has not failed such a course, the following shall apply: (1) the course need not be repeated; (2) such courses will not be shown on the student's transcript; (3) such course units will not count toward the 90-unit requirement for graduation; and (4) such units would, however, count toward satisfaction of the residency requirement. California Western may grant a transfer student academic credit up to the equivalent of three trimesters for courses previously completed at an AALS member law school, and up to the equivalent of two trimesters for courses previously completed at an ABA approved law school not a member of the AALS. For policies governing credit for non-law school courses, see Section 1.03(B).

§9.03 LEAVE TO VISIT ANOTHER LAW SCHOOL

A student is admitted to California Western Law School with the expectation that he/she will be in attendance for six trimesters. A student who desires to graduate from California Western School of Law using credit earned at another law school must petition the Vice Dean for Academic Affairs or Vice President of Student Life in advance for permission to visit. Such permission will be granted only to visit another American Bar Association (ABA) accredited law school. In the case of petitions to attend a foreign study or overseas program of an ABA accredited school, the foreign study or overseas program must also be ABA approved. Permission to attend another law school will be granted upon a showing of need. The maximum units a student is allowed to transfer from other law schools under this provision is 8 units. Permission to attend another law school for more than 8 units will be granted only in extraordinary circumstances. The Vice Dean for Academic Affairs or Vice President of Student Life has established the following criteria for the purpose of considering petitions to visit and transfer a total of more than 8 units from other law schools:

1. The petitioning student must have a cumulative G.P.A. of 2.72 or better.
2. There must be extraordinary circumstances for granting the petition. Financial need and work opportunities are not sufficient reasons for purposes of this rule.
3. A student's final trimester must be in residence at California Western. (See Section 1.01(3).)

Any student who is receiving his/her degree from California Western must meet the academic requirements of California Western. See sections 2.02 and 3.01 for requirements and limitations for courses taken at other schools.

TUITION POLICIES

All students will be required to pay a minimum of six full-time or nine part-time trimesters of tuition. Money paid to other institutions for credits earned there will not count toward satisfying this requirement, although those credits may count toward graduation.