

# CALIFORNIA WESTERN SCHOOL OF LAW | San Diego

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## ONLINE BOOKSTORE INFORMATION

### ONLINE BOOKSTORE FAQs

<https://www.cwsl.edu/student-life/bookstore/frequently-asked-questions>

You may purchase your course materials anywhere you choose, **EXCEPT** for course packs and custom books, and the websites of the vendors who sell those are below.

#### **LEGAL BOOKS DISTRIBUTING**

Custom Books and printed versions of most of your course materials may be found here:  
<http://legalbooksdistributing.com/>

#### **MONTEZUMA/REDSHELF**

Course packs are prepared by Montezuma and exclusively sold through RedShelf. They are typically available one month before classes begin. The RedShelf website may also carry some digital versions of our books but please note, you may not be able to access those during open book exams, due to restrictions with our exam software. (See #5 for more details below)

<https://cwsl.redshelf.com/>

PRINTED MATERIALS	<a href="http://legalbooksdistributing.com/">http://legalbooksdistributing.com/</a>	M-F 8:30a-5p (PST) 800 200-7110	<a href="mailto:info@legalbooksdistributing.com">info@legalbooksdistributing.com</a>
COURSEPACKS	<a href="https://cwsf.redshelf.com/">https://cwsf.redshelf.com/</a>	M-Su 6a-5p (PST) 888 622-9838	<a href="mailto:help@RedShelf.com">help@RedShelf.com</a>
PUBLISHER'S WEBSITES/URLS	<a href="https://lawbookspublishersurls.wordpress.com/">https://lawbookspublishersurls.wordpress.com/</a>		

### 1. WHERE DO I FIND MY BOOK LIST?

Your custom **Book List** can be found by logging into the **STUDENT PORTAL** and clicking on the **REGISTRATION & RECORDS** tab, then clicking on **MY SCHEDULE**, then selecting the correct **SESSION** and scrolling down to click on **BOOK LIST**. (*Note: You may have to allow pop-ups*)

### 2. WHEN CAN I PURCHASE MY COURSE MATERIALS?

Your course materials should be available for purchase one month before classes begin but may be available as early as Registration.

### 3. WHO SELLS MY COURSE MATERIALS?

[Legal Books Distributing](#) will carry print versions of most course materials and [Montezuma/RedShelf](#) will be the *exclusive* vendor carrying course packs. Publishers may also carry your course materials, with the exception of course packs. (See #9 for details about these sources)

- *Most books are assigned a unique identifier (ISBN) by the publisher that distinguishes the specific edition/version. Whenever available, the 13-digit ISBNs have been provided to help you search for your books.*
- **Before purchasing, read all Instructor's Notes on your CWSL custom Book List in the STUDENT PORTAL.**

### 4. HOW DO I FIND A PUBLISHER'S WEBSITE/URL?

You can Google each publisher to find their website OR find many of them on this site:

<https://lawbookspublishersurls.wordpress.com/>

### 5. CAN I USE DIGITAL COURSE MATERIALS IN CLASS?

Not in all classes.

If your professor has an open book exam, you may not be able to access your digital book because of restrictions with our exam software so before purchasing, either ask your professor, check the "Instructor's Note" on your custom Course Materials/Book list, or refer to your syllabus.

If digital versions are allowed and exist, some may be available for purchase through RedShelf or through the publishers.

Some publishers use *authoring software* to offer other digital solutions that come with outline tools and self-assessment materials to name a few features. A few of the larger publishers and their platforms are listed below:

- [Aspen/Wolters Kluwer](#) uses [Casebook Connect](#) through [Barrister Books](#)
- [West Academic](#) uses [CasebookPlus](#) and they sell directly from their [online store](#)

### 6. HOW DO I USE MY BOOK STIPEND?

Book stipend recipients will receive a check for the period August 1, 2018 - July 31, 2019 (prorated for December 2018 graduates), and will be able to use the funds to purchase materials from any retailer. The amount received is taxable; check with your tax advisor regarding tax implications. Because the amount is taxable, please fill out this W-9 form and return it to the Business Office when you pick up your check. You can pick up your check from the Business Office on August 1, 2018.

If you have questions about your stipend, please contact [admissions@cwsl.edu](mailto:admissions@cwsl.edu).

- Note, your custom **Book List** in the **STUDENT PORTAL** identifies which books are **required**.
- The Legal Books Distributing website identifies which books are required if you drill down by Selecting your School (CALIFORNIA WESTERN School of Law), then selecting your class, then clicking on your professor's name.

## 7. CAN I RENT MY BOOKS?

[Legal Books Distributing](#) will begin renting some of our books in Fall 2018 and you are welcome to find any online vendor who rents books but make sure you search for the correct version/edition by using each book's unique 13-digit ISBN, if it has one.

## 8. HOW DO I PURCHASE THE DIGITAL MATERIAL "CORE GRAMMAR FOR LAWYERS"?

Before placing your order, wait to receive a **Class Code** from your professor so you can access the required material and link your account with theirs as you check out. (*If you've purchased this for ILS and you're in STEPPS, just edit the Class Code on the "My Account" page.*)

### INSTRUCTIONS TO PURCHASE & ACCESS CORE GRAMMAR FOR LAWYERS

- Purchase it through the publisher from this link <http://coregrammarforlawyers.com/purchase>
  - IF you have a discount/Access Code, enter it on the "Subscription and Payment Options" page.
  - Verify then click "Purchase" and within minutes you'll receive an email Subscription Confirmation.
  - Click "Create Account", enter the "Class Code" you received from your professor, fill in the rest of the fields and click Submit.
  - You will be able to start using *Core Grammar for Lawyers* immediately.

For more information, visit their FAQ page here: <http://www.coregrammarforlawyers.com/support>

## 9. SOME ONLINE SOURCES THAT CARRY COURSE MATERIALS

[LEGAL BOOKS DISTRIBUTING \(LBD\)](#) carries print versions of most CWLS's books.

- If you place your order before 2p (PST) M-F, it should ship the same day.
- If you see "Pre-Order Now" LBD is expecting stock soon so either place your order and it will ship once stock arrives OR purchase elsewhere. Do **not** "Add to Wishlist" if you're trying to purchase, as it will only be stored for future reference.
- If **both** *New* and *Used* books have a line through them and say (**Out of stock**), first check the "**Professor's Note to Students**" and if there's no information, contact LBD at 800 200-7110 OR find elsewhere.
- LBD uses various **shipping** couriers ([GSO](#), [UPS](#), [FEDEX](#), [USPS](#)) and you can track your packages through each of them.
- LBD also carries **Study Aids** <http://legalbooksdistributing.com/study-aids/>
- LBD's **Return Policy** can be found here <http://legalbooksdistributing.com/return-policy/>
- **Notes from your professors** are on your CWSL custom **Book List** as well as on the LBD website under your class/section.
- To see if materials are **required or optional**, click on the class/section, then click on your professor's name.
- LBD's contact information is below.

TOLL FREE NUMBER: 800 200-7110

BUSINESS HOURS: M-F 8:30am - 5:00pm (PST) (*During Rush – 7:30a – 6p*)

EMAIL [info@legalbooksdistributing.com](mailto:info@legalbooksdistributing.com)

2740 E Regal Park Drive

Anaheim, CA 92806

[MONTEZUMA/REDSHELF](#) is the exclusive vendor for all of CWLS's course packs.

Course packs are printed on demand and it should take **24 business hours to print and ship after placing your order.**

- Montezuma Publishing obtains the copyrights for our course packs.

- RedShelf processes the orders through their website and provides you with customer service.
- You may also find digital versions of your books on this site but **before** you purchase, either ask your professor, check the syllabus and/or check the "Instructor's Note" to if they're allowed in class.
  - If your professor gives an open book exam, you may not be able to access your digital book because of restrictions with our exam software.
- Their Return Policy can be found here <https://cwsf.redshelf.com/refunds/>
- Their contact information is below.
  - TOLL FREE NUMBER: 888 622-9838
  - PRINTING/SHIPPING BUSINESS HOURS: M-F 6:00am - 5:00pm (PST)
  - CUSTOMER SERVICE PHONE HOURS: M-F 8:00am - 7:00pm (CST)
  - EMAIL [help@redshelf.com](mailto:help@redshelf.com) 24/7
  - FAQs <https://cwsf.redshelf.com/faq/>

**PUBLISHERS** carry books that are currently in print and most publishers sell their books through their site.

- You can Google each publisher to find their website/URL OR you may find many of them on this site: <https://lawbookspublishersurls.wordpress.com/>

### 10. WILL COURSE MATERIALS BE AVAILABLE ON RESERVE IN THE LIBRARY?

**Most** textbooks will be available on reserve in the library but there will be a limited supply so please plan accordingly.

### 11. WHERE CAN I PURCHASE CWSL GEAR?

CWSL is currently looking for a vendor who will sell CWSL gear. Check back for updates.

### 12. WILL THERE BE A BUY-BACK PROGRAM?

Not through the bookstore however, for Fall 2018, ILS is holding a Book Fair on 8/29 &-8/30, 9/6 and 9/7 and you may contact Christina Sullivan at [CSullivan@law.cwsf.edu](mailto:CSullivan@law.cwsf.edu) for more information. Just make sure you have the correct versions/editions by using each book's unique 13-digit ISBN, if it has one.

## LEGAL BOOKS DISTRIBUTING

TOLL FREE NUMBER: 800 200-7110  
 BUSINESS HOURS: M-F 8:30am - 5:00pm (PST) (*Hours During Rush – 7:30a – 6p*)  
 EMAIL: [info@legalbooksdistributing.com](mailto:info@legalbooksdistributing.com)  
 ADDRESS: 2740 E Regal Park Drive  
 Anaheim, CA 92806  
*Walk-ins Welcome*

## MONTEZUMA/REDSHELF

TOLL FREE NUMBER: 888 622-9838  
 PRINTING/SHIPPING BUSINESS HOURS: M-F 6:00am - 5:00pm (PST)  
 CUSTOMER SERVICE PHONE HOURS: M-F 8:00am - 7:00pm (CST)  
 EMAIL: [help@redshelf.com](mailto:help@redshelf.com) 24/7  
 FAQs: <https://cwsf.redshelf.com/faq/>

# ONLINE BOOKSTORE INFORMATION

## GENERAL INFORMATION

You may purchase your course materials anywhere you choose, **EXCEPT** for course packs and custom books, and the websites of the vendors who sell those are below.

- **Make sure you read all notes from your professors about your class materials before purchasing.** ("Instructor's Notes" can be found on your custom Course Materials Book List in the [CWSL STUDENT PORTAL](#).)

**Legal Books Distributing (Custom Books & Printed Versions)**

<http://legalbooksdistributing.com/>

**Montezuma/RedShelf (Coursepacks & Some Digital Versions)**

<https://cwsl.redshelf.com/>

- **IMPORTANT NOTE ABOUT COURSEPACKS:** Please allow 24 business hours for it to print after placing your order plus an additional 7+ days for shipping.)

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## IMPORTANT NOTE ABOUT DIGITAL VERSIONS OF BOOKS

Digital versions of your books may exist however if your professor has an open book exam, you may **not** be able to access it because of restrictions with our exam software.

- **Before purchasing digital versions of your books**, find out if they're allowed either by asking your professor, or checking the "Instructor's Note" on your custom Course Materials/Book List, or by referring to your syllabus.
- If digital versions are allowed and exist, some may be available for purchase through RedShelf, or the publisher, or other online sources.
- Some publishers use authoring software to offer other digital solutions that come with outline tools and self-assessment materials to name a few features. A few of the larger publishers and their platforms are listed below:
  - [Aspen/Wolters Kluwer](#) uses [Casebook Connect](#) through [Barrister Books](#)
  - [West Academic](#) uses [CasebookPlus](#) and they sell directly from their [online store](#)

## OTHER HELPFUL INFORMATION

### ISBNs

Most books are assigned a unique identifier (ISBN) by the publisher which distinguishes the specific edition/version. If one exists, the **13-digit ISBN** has been provided in your custom Book List to help you search for your books. (Don't forget to check the "Instructor Note" before searching.)

### PUBLISHERS

You can purchase newer editions of your books directly through the publishers. Some URLs are listed here: <https://lawbookspublishersurlis.wordpress.com/>

### FAQ PAGE

If you have questions about your books, stipends etc. you may find answers on the [Bookstore FAQ Page](#) or you may contact Joyce Stallworth at [jas@cwsj.edu](mailto:jas@cwsj.edu).

# CALIFORNIA WESTERN SCHOOL OF LAW | San Diego

## CORE GRAMMAR FOR LAWYERS

THE INFORMATION ON THIS PAGE IS FOR STUDENTS IN THE 2 CLASSES THAT USE THE DIGITAL MATERIAL, *Core Grammar for Lawyers* (below).

- 055 (All Sections) Intro to Legal Skills: Legal Writing
- 280 (All Sections) STEPPS

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Core Grammar  
for Lawyers<sup>SM</sup>



## CORE GRAMMAR FOR LAWYERS

Published by CAROLINA ACADEMIC PRESS

### Instructions to Purchase and Access the Digital Material

#### DEFINITIONS

ACCESS CODE If you have one, it will give you a discount when you purchase the material  
CLASS CODE Provided by your professor and it links your account with theirs

**Wait to receive a CLASS CODE from your professor BEFORE placing your order.**

When you activate your account, enter the Class Code from your professor to access the required material and link your account with theirs.

- If you missed that step, or need to edit, just log in and add the Class Code on the "My Account" page.

#### STEPS FOR NEW CUSTOMERS

1. CORE GRAMMAR WEBSITE <http://coregrammarforlawyers.com/purchase>
2. PURCHASE Fill in your personal information then select your school and click on "Continue".
3. SUBSCRIPTION AND PAYMENT OPTIONS If you have a discount/ACCESS CODE, enter it and Tab to the next field. If you don't have an ACCESS CODE, enter your payment information and click on "Verify".
4. VERIFY PURCHASE Review the information then click on "purchase" and within a few minutes you'll receive an email with your "Subscription Confirmation".
5. YOU ARE ALMOST DONE! After you receive your "Subscription Confirmation" email, click on "Create Account".
6. ACTIVATE ACCOUNT HERE Enter the "CLASS CODE" you received from your professor and fill in the rest of the fields then check the box agreeing to the terms of service and click on "Submit".

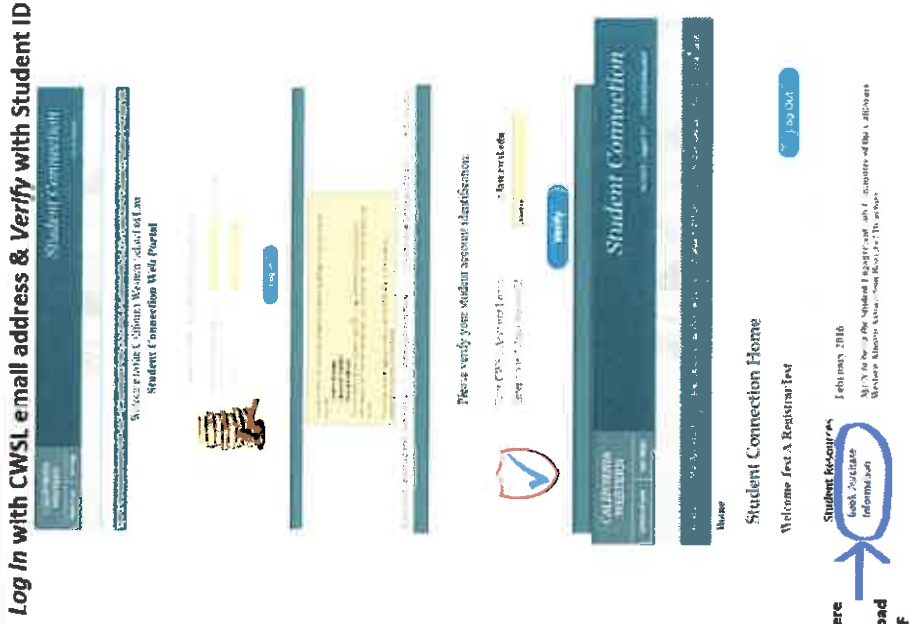
You will be able to start using *Core Grammar for Lawyers* immediately.

If you have any technical problems, you may find answers here <http://www.coregrammarforlawyers.com/support> or you may contact [support@coregrammar.com](mailto:support@coregrammar.com)

# CALIFORNIA WESTERN SCHOOL OF LAW | San Diego

## ONLINE BOOKSTORE INFORMATION

### HOW TO FIND THE BOOKS PDF IN STUDENT PORTAL



Click here to download the PDF

# CALIFORNIA WESTERN SCHOOL OF LAW | San Diego

## ONLINE BOOKSTORE INFORMATION

YOUR CUSTOM BOOK LIST IN THE STUDENT PORTAL

Once you're in the Student Portal, click on the "Registration & Records" tab.



In the left hand column, click the "My Schedule" link.



On the next screen select the correct session.



(Continued on the next page)



You should see the classes you're enrolled in. Scroll to the bottom of the page and click on the Book List button.

**My Schedule**

Select Session: **Fall 2017**

Total Units: 91      **Schedule for: Fall 2017**

<b>424-D LAW</b>	Family Law
Units: 3	Instructor: Antonian, Rose
Exam Date:	TBA
Schedule:	2F / Thu 8:30PM - 8:50PM

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<b>113-D EWDR</b>	Gender, Power, Law and Leadership
Units: 3	Instructor: Brenner, Hannah
Exam Date:	No Exam
Schedule:	LL1 / Tue 9:05AM - 10:35PM

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<b>481-D LAW</b>	Immigration Law
Units: 3	Instructor: Velasquez, Lisa
Exam Date:	TBA
Schedule:	LH2 / Mon 4:40PM - 5:05PM LH2 / Wed 4:40PM - 5:05PM

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<b>780-D EXP</b>	Immigration Seminar & Clinical Field Placement: Helping Victims of Domestic Violence
Units: 2	Instructor: Baumitz, Anne
Exam Date:	No Exam
Schedule:	2D / Tue 5:30PM - 7:30PM

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**780-D EXP** [Legal References: Training Seminar](#)

[View This Version >>](#)

**Book List**

For book list issues contact Brenda Galloway Faculty Support Services at (619) 595-4450 or bgallow@bus.ucsd.edu

You should see your course materials, and any notes that your instructors have included, for each class.

**CALIFORNIA WITTERS**      **Student Connection**

Home | My Account | Registration & Records | Student Affairs | Professional Life | Training

Home - [Registration & Records](#) - [Schedule](#) - [Book List](#)

### My Course Materials

The attached list of course materials for enrolled classes are listed below. This includes any special considerations that the instructor and/or a required CTRM has coordinated with certain local suppliers to ensure the state is able to use for course materials.

**Suppliers of Course Materials:**

- Legal Books Distributor (General Materials) <http://www.legalbooksdistributor.com>
- Matsumoto (Course Packs) <http://www.matsumoto.com/>
- RedShelf (Digital Materials) <http://www.redshelf.com/>
- Caplink Academic Press - (Case Documents) <http://www.caplinkacademicpress.com/>

Please be sure to review the book purchase document: [Open the Book Purchase Information Document >>](#)

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**Course Materials for Fall 2016 Classes:**

<b>187A</b>	Intro to Law
187A	Intro to Law
Units: 3	Units: 3
Exam Date:	Exam Date:
Schedule:	Schedule:

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<b>187B</b>	Legal Research & Writing
Units: 3	Units: 3
Exam Date:	Exam Date:
Schedule:	Schedule:

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<b>187C</b>	Legal Research & Writing
Units: 3	Units: 3
Exam Date:	Exam Date:
Schedule:	Schedule:

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<b>187D</b>	Legal Research & Writing
Units: 3	Units: 3
Exam Date:	Exam Date:
Schedule:	Schedule:

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